

SERVICE COMMITTEE

May 20, 2024

The May 20, 2024 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Dave Schneider, Collections System Supervisor; Eric Honaker, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Nickie Coppler, City Auditor; Stephanie Hessey, Human Resource Officer; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$145,874.62 was presented.

A motion was made by Mr. Korte, seconded by Mr. Voorheis, for the approval and payment of bills totaling \$145,874.62. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the May 6, 2024 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mrs. Nickie Coppler presented accounting information from the Water Rate Study for the City's Water Fund for 2018 thru 2023 showing beginning and ending balances, revenue, and expenses, with the beginning balance in 2018 being \$1,067,425.37 and the ending balance in 2023 being \$231,202.62. Mrs. Coppler also presented the Treasurers Report for 2024. Considerable discussion was held regarding increases in the water rates and information previously presented by Ben Howard, RCAP. An inquiry was made as to the number of water services. Mr. Honaker indicated that he has list indicating that there are 2,846 service addresses for water. Service Committee members requested another meeting with Mr. Howard so they can obtain additional information.

Mrs. Hessey reported that the process of hiring a part-time utility clerk for the water office is still ongoing.

Mr. Taylor presented a quote of \$21,790.00 from Tawa Mulch & Landscape Supply, 8420 CR 140, Findlay, Ohio 45840 to grind the brush pile at the compost area and haul the ground material off site.

A motion was made by Mr. Korte, seconded by Mr. Rowe, to approve the quote of \$21,790.00 from Tawa Mulch & Landscape Supply to grind the brush pile at the compost area and haul the ground material off site. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Taylor reported on an inquiry from a property owner who wants to repave their parking area on their property located at the northeast side of the intersection of North Sandusky Avenue and East Bigelow Street, about what should be done with the sidewalks running along the property. Service Committee members indicated that they want to look at the area before making a determination.

Discussion was again held regarding revisions to the Employees' Personnel Policy and Procedure Manual and the employees at the Wastewater Treatment Plant being on call for weekends without additional compensation. Mayor McColly indicated that it has been recommended that any action on Ordinance No. 228-13 be tabled for now so the current utilization of three hour callout will remain status quo.

Mr. Taylor reported that the Street Department is waiting for the weather to improve in order to address road repairs.

Mr. Taylor also reported that the Street Department is still working on repairs in the downtown following the accident in September 2023 when a boom truck drove thru downtown with the boom extended and caused damage to poles, electric lines, etc.

Mr. Taylor further reported that the Street Department worked today to fill a sewer leak hole on Fifth Street.

Mr. Schneider reported that he worked recently to repair a sink hole located north of East Wyandot Avenue and across from Burger King, 1583 East Wyandot Avenue.

Mr. Schneider also reported that he will be working to repair a wash out of the lane behind the Wastewater Treatment Plant.

Mr. Honaker reported that Water Treatment Plant employees have been mowing as weather permits.

Mr. Honaker also reported that he completed a residential water tap recently on Kimmel Court.

Mr. Honaker further reported that he is still working on the service line inventory.

Mayor McColly reported on behalf of Mr. Doug Keller, Wastewater Treatment Plant Supervisor, that worn parts on the Trojan UV equipment area being replaced.

Mayor McColly indicated that a company has reached out to address sidewalk repairs within the City and he would like to have them meet with Mr. Taylor and Mr. Keith Niederkohr, Parks Manager.

Mayor McColly noted that he has entered into a twelve (12) month agreement for natural gas for the Municipal Building.

Mayor McColly stated that Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., was here recently to discuss plans for Phases 2 and 3 of the East Wyandot Avenue Road Improvements. Phase 2 will proceed in 2024 and Phase 3 will proceed in 2025.

Mayor McColly also reported that he attended a WORPO - West Central Ohio Rural Planning Organization meeting recently with Mr. Mike Kohl, Wyandot County Engineer, which consists of representatives from Allen, Auglaize, Hancock, Hardin, Mercer, Putnam, Wyandot, and Van Wert counties.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman